
FEE PAYMENT OPTIONS

There are two options for paying your child's/children's fees (please tick your preferred option).

PAYING BY THE TERM

Fees are to be paid by the end of week four each term

- Direct Deposit
- Cheque

PAYING BY INSTALMENTS

Instalment payments must commence in week one of the term

If you are paying by instalments please note below the minimum payment per week

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|--|---|
| <input type="checkbox"/> K - 6 one child = \$32.50 per week | <input type="checkbox"/> P-K one day = \$37.00 per week |
| <input type="checkbox"/> K-6 two children = \$60.12 per week | <input type="checkbox"/> P-K two days = \$69.20 per week |
| <input type="checkbox"/> K-6 three children = \$82.88 per week | <input type="checkbox"/> P-K three days = \$103.40 per week |

Facility fee, insurance fee and working bee fee must be paid in full on enrolment day, unless special permission is granted by the Principal or Registrar.

Instalment Payment Options

Please indicate with a tick your method of payment:

- Centrepay - attached is my completed Centrepay form
 - Direct Deposit - Narromine Christian School
BSB: 032-646
Account No: 275114
 - Cash - cash payments can be made to the Registrar on Mondays or Tuesdays. On the days the Registrar is not at school the Principal will accept your payment.
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FAILURE TO PAY YOUR FEES

The following actions will be taken by the school if fee payments are not made on time:

- If you haven't made a payment by the end of week 4 (week 2, if paying by instalments) you will receive a courtesy statement
 - If you haven't paid or discussed your payment plan with the school by week 5 (week 3, if paying by instalments) you will receive a phone call
 - If you haven't paid by week 6 (week 4, if paying by instalments) you will receive a letter from the Principal advising that your child's continuing enrolment is currently being reviewed
 - If you haven't paid or adhered to the arrangements made with the Principal by week 7 you will receive a letter explaining that your child's enrolment has been terminated.
 - If your enrolment is terminated or your child/children leave the school your debt will be immediately registered with the school's debt collection agency. Any legal fees will be added to your outstanding fees.
 - If your child/children leave the school without paying all outstanding fees, your debt will be immediately registered with the school's debt collection agency. Any legal fees will be added to your outstanding fees.
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